Annual Quality Assurance Report (AQAR)

SESSION: 2015-16

(1st June 2015 – 31st May 2016)

NORTH KAMRUP COLLEGE, BAGHMARA

P.O.- BAGHMARA BAZAR: DIST.- BAJALI (BARPETA) :: ASSAM :: PIN- 781328

Website: www.northkamrupcollege.org

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

Data of the Institution

1. Name of the Institution   NORTH KAMRUP COLLEGE

- Name of the Head of the institution: DR. SURAJIT BARMAN

- Designation: PRINCIPAL

- Does the institution function from own campus: YES

- Phone no./Alternate phone no.:   9401396520

- Mobile no.:   7086281414

- Registered e-mail: principalnkc@gmail.com

- Alternate e-mail: iqacnkc@gmail.com

- Address   :   BAGHMARA

- City/Town   :   BAGHMARA

- State/UT   :   ASSAM

- Pin Code   :   781328

2. Institutional status:
- Affiliated / Constituent: AFFILIATED
- Type of Institution: CO-EDUCATION
- Location : Rural/Semi-urban/Urban: RURAL
- Financial Status: UGC 2f and 12 (B)
   (please specify)

- Name of the Affiliating University: GAUHATI UNIVERSITY
- Name of the IQAC Co-ordinator :   PANKAJ KUMAR DAS

- Phone no. :

    Alternate phone no.   `9401396520`

- Mobile: `7086281414`

- IQAC e-mail address: `iqacnkc@gmail.com`

- Alternate Email address: `northkamrupcollege1@gmail.com`

3. Website address:

     Web-link of the AQAR: (Previous Academic Year):

   For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: `Yes`

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	C+	Score 63.30	2004	from : 2004 to : 2009
2nd				
3rd				
4th				
5th				

6. Date of Establishment of IQAC: DD/MM/YYYY: `24-06-2005`

7**.** Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Feedback collected from Students	03/05/2016 to 10/05/2016	50 (randomly selected students)
Submitted AISHE data	Uploaded	
IQAC meeting	9 meetings were held	
Celebration of "International Philosophy Day"	19/11/2015	52
Celebration of "International Day for the	25/11/2015	150

Elimination of Violence Against Women"		
Celebration of International Women's Day	08/03/2016	100
Awareness Programme on "Child Labour"	01/05/2016	112

Note: Some Quality Assurance initiatives of the institution are:
   (Indicative list)
- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
N.K. College	Infrastructure development	Assam Govt.	2017-18	12,70,000/-
N.K. College	Students' Excursion	Assam Govt.	2017-18	1,00,000/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

        *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 09

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.......
Yes/No
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its

activities during the year?   No

       If yes, mention the amount: NA   Year: NA

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Observation of national and international days.
- Serving the nearby villages in collaboration with Women Cell.
- Collection of feedback from students, teachers and parents.
- Improvement of the College cycle stand.
- Introducing Knitting-cutting centre for the girl students of the college.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To clean the College Pond by the NSS Wing of the College.	College pond was cleaned by the NSS Wing.
To Celebrate College Foundation Day.	College Foundation Day was celebrated.
Arrangement of remedial classes for slow learners	Arrangement of remedial classes was made for slow learners.
To introduce Knitting-cutting centre for the girl students of the College.	Knitting-cutting centre was introduced.
To improve the College cycle stand.	The cycle stand of the College was improved.
MOU should be arranged with a computer centre and a motor driving centre.	An MOU was arranged with Computer World and Himalaya Motor Driving Centre.

14. Whether the AQAR was placed before statutory body?   Yes /No   : Yes

   Name of the Statutory body: Governing Body   Date of meeting(s) : 11/02/2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
  Yes/No: No   Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

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Year: 2016   Date of Submission: Uploaded

17. Does the Institution have Management Information System?

Yes

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

The College has its own website where all the necessary information of the College such as Academic Calendar, admission notices, admission schedules, selection lists, examination notices and time-tables, Course Outcome, Programme Outcomes and all the upcoming programmes to be celebrated or organized are uploaded.

Part-B

CRITERION I – CURRICULAR ASPECTS
1.1 Curriculum Planning and Implementation
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliating institute of the Gauhati University, North Kamrup College executes the curriculum designed by the university. The College ensures timely and effective curriculum delivery in a very well-planned manner with the involvement of all the faculty members and committees constituted to serve the purpose. The activities are organized as per the academic calendar. The academic calendar is the key instrument for smooth and effective transaction of the curriculum and organization and accomplishment of the non-scholastic activities. The academic calendar contains the list of activities to be accomplished including commencement of classes, transaction of curriculum and its completion within stipulated time. Besides the non-scholastic activities, the academic calendar also covers the conduct of examinations. The academic calendar along with the prospectus is provided to the students at the time of admission. It is also provided among the departments for planning of different activities at departmental level and for preparation of teaching materials including teaching plans before commencement of classes. The college circulates a general class routine for smooth functioning of the classes in a disciplined manner. The class routine is prepared by a routine committee under the supervision of academic committee based on the input provided by the Head of the Departments. The Head of the Departments take responsibility of allotting the classes to the teachers considering their interest and area of specialization. Every teacher keeps record of their classes and activities in a register named progress report. This helps the teachers to monitor their own activities and introduce remedial measures if required. Completion of the syllabus is purely maintained by the respective departments. The college arranges tutorial classes, extra classes, seminars, workshops, group discussions for quality improvement. Students are counselled regarding the reference books, rules and regulations under semester system. Student feedback also helps the authority to assess the progress of curriculum delivery. Performance of the students in internal exams helps the teachers to assess effectiveness of the process of curriculum transaction and achievement of its students. Most of the classrooms of the college are traditional. The teachers try their best to make the classrooms students friendly. They make good use of the blackboards. Gradually the classrooms are converted to digital and smart classrooms to make teaching learning process more effective and learner friendly with application of technology. The necessary learning resources for effective academic development are essentially supplied by the central library. The library is well equipped with the rich and constantly growing collection of books and journals. The departments also have their own libraries with collection of subject specific books. The college encourages the teachers to attend the programmes like Orientation Programmes, Refresher Programmes, Short term Courses, etc. for the constant professional development. They are also encouraged to pursue intellectual and

research-oriented activities, publication of books, organization of seminars and accomplishment of various projects.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
–	–	–	–	–

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
–	–	–	–

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
–	–	–	–	–	–

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	–	–

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
–	–	–

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
1. B.A. Major (Education)	30
2. B.A. Major (Assamese)	07
3. B.A. Major (History)	03
4. B.A. Major (Philosophy)	07

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedbacks on overall development of the institution were collected from various stakeholders, viz. students, parents/guardians and alumni during the current academic year. The feedbacks were collected from both major and non-major students through offline mode by using a pre-designed and pre-tested questionnaire. The analysis of feedback ratings was: 1. 'Excellent' 2. 'Very good' 3. 'Good' 4. 'Satisfactory' 5. 'Poor'. The questionnaires for different stakeholders were prepared by IQAC in the institution internally. After receiving the feedbacks, their ratings have been counted. At the end of the analysis, percentage of ratings

were calculated and presented in tabular form.

Feedback from teachers were collected on various attributes after adding the total ratings, the average percentage was calculated and presented in the tabular form. Feedback from parents/guardians was also collected for analysis on 10 attributes related to the institution. Each and every rating given by the parents/guardians were added and the percentages were calculated. Then these were presented in a tabular form. Feedbacks from alumni were collected on 12 different attributes. After analyzing their responses, the results were presented including percentage values in a tabular form. It is important to mention that the questionnaires for each stakeholders contained mainly objective type responses but they urged to put into some subjective responses in the form of suggestions or advices. Considering all these suggestions/advices, all the important suggestions were sorted out and enlisted to submit to the authority for necessary action. The suggestions given were as follows: 1. There should be a well-equipped auditorium. 2. Steps should be taken to make the college office more functional. 3. Number of teaching staff should be increased. Vacant posts should be filled up immediately. 4. The official system should be computerized. 5. Importance should be given to introduction of vocational as well as certificate/diploma courses. 6. Career counselling should be provided. 7. To increase the number of students, admission drive should be provided.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A. (Major and General)	550	300	255

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	854	–	17	–	–

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
17	17	Desktop-10	1	1	Email/Soft

		Laptop-10 Projecor-1			copy of reading materials

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system available in the College bridges the gap between teachers and students and focuses on holistic development of the students. At the beginning of each new academic session, all the fulltime teachers are appointed as mentors and the list of mentor-mentee is displayed on the notice board. The mentors of North Kamrup College build a good rapport with the mentees, address their problems and provide support, advice and feedback to the mentees. The mentors meet their mentees thrice in a month and maintain the record of the mentees in a mentorship form which is evaluated at the final semester of the student. At the end of each semester, the mentors make the mentees aware of their overall performance throughout the semester so that the mentees can improve their weak points in the upcoming semesters and perform better. Since the aptitude of each student is different from the other, therefore the College takes special measures to identify the talent of the students by making them participate in different curricular, co-curricular and extra-curricular activities. Keeping in view the importance of collaborative learning, the mentees are given to do group discussion, assignments or activities which they have to present in the classroom in the form of presentation. The College also facilitates financial support to the financially weak students so that they can achieve their desired goal. Over all the mentorship is exercised in its three-fold modelled stages:**(1)Assigned Project Work:** Each and every student is assigned a mentor at the beginning of every academic session, followed by a brain-storming interaction between the mentor and the mentees. After due discussion, all the students are assigned a project work by the mentors respectively. Once the objectives of the work are ascertained, the mentee, based on the teacher's advise and the students' academic performance, moves ahead for data collection and experiential outcomes and in every such step, mentorship plays a crucial role. Necessary editing and modifications are taken into account for better performance and thus the project work is brought to its successful accomplishment, adding crown of cooperation and co-learning onto the spirit of mentorship. **(2) Assistance in Extra-curricular activities:** The mentors encourage their mentees in participating in various extra-curricular activities both outside and inside the College campus. Since the mentor already knows the mentee quite well, the mentor can help his mentee on the basis of mentee-specific needs and weaknesses.**(3)Student-Support:** The mentorship as its allied functions also helps a student solve his or her problems related to internal and external/ university conducted evaluation and issues related to career options and areas concerning the student's overall well-being. The support and assistance

are provided both offline and online as indicated above.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
854	17	1:15

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	17	03	-	04

2.4.2 Honours and recognitions received by teachers				
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	*Name of full time teachers receiving awards from state level, national level, international level*		*Designation*	*Name of the award, fellowship, received from Government or recognized bodies*
–	–		–	–

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.	UG	VI	19/05/2015	04/07/2015

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

At the beginning of each new academic session, the College prepares a detailed plan of action regarding Continuous Evaluation System. Following the rules and regulation of CIE as prescribed by the semester regulation of Gauhati University, the College conducts the examinations in each semester. The academic committee of the College monitors the CIE. In each semester, a separate examination committee is formed for each exam to schedule the date of examination and the instructions of examination. To make the students aware of the pattern of final examination question paper, all the departments set the question paper of sessional examination following the pattern of the Gauhati University question paper and submit it to the examination committee. The sessional examination is conducted centrally by the College. After the completion of the examination, the answer scripts are distributed to the respective departments for evaluation and the departments submit the marks to the exam committee and also maintain a departmental record of the performance of their students in sessional examination. Assignment, seminar, group discussion, field report and project report also comprise the process of CIE. Based on the performance of the

students, the College arranges remedial classes for both slow and advance learners. The slow learners are taken regular remedial classes and they are taught the lessons using simple to complex technique and also by using life related examples. The advance learners are taken regular remedial classes and they are given special assignments related to the syllabus and are asked to present in the classroom.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has an Academic Calendar for proper functioning of the institution. The academic calendar functions like the radar of the ship in orienting the activities of the College. It has been prepared in following the academic calendar of Gauhati University. The academic calendar plans the curricular, co-curricular, and extra-curricular activities of an academic year before the new academic session begins. The academic calendar of the College streamlines the college activities regarding the conduct of classes, holidays and examinations. The academic calendar includes the dates of reopening, orientation course, commencement of internal tests, commencement of semester examination, important functions of the College, student union election, government, local and institutional holidays and all the important information. Before the commencement of the classes, the academic committee of North Kamrup College prepares the academic calendar of the College and attached it with the prospectus. The academic calendar is distributed among all the departments and students to make them aware of the upcoming events of the College including college week, student union election, holiday list and all other academic and extra-curricular activities. The Head of the Department (HoD)conducts departmental meetings once in a week to ensure the follow up of the directions of the academic committee. The activities planned in the academic calendar are almost performed as per the scheduled time with a very little readjustment.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG	B.A.	120	118	98.33

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	–	–	–	–
Minor Projects	2 years	NERO (North Eastern Regional Office)	1,50,000	95,000
Interdisciplinary Projects	–	–	–	–
Industry sponsored Projects	–	–	–	–
Projects sponsored by the University/ College	–	–	–	–
Students Research Projects *(other than compulsory by the College)*	–	–	–	–
International Projects	–	–	–	–
Any other(Specify)	–	–	–	–
Total	–	–	–	–

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (**IPR**) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
–	–	–

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
–	–	–	–	–

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
-	-	-

Name of the Start-up	Nature of Start-up	Date of commencement
-	-	-

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
–	–	–

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
N/A	N/A

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	–	–	–

International	–	–	–

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Economics	1
Assamese	1
History	1

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
-	-	-	-	-	-	-

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
-	-	-	-	-	-	-

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	-	1	2	-
Presented papers	-	-	-	-
Resource Persons	-	-	-	-

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **co-ordinated** such activities	Number of students participated in such activities
Cleanlinessss Drive in Pachim Rehabari village	NSS	05	37
Awareness on Health and Hygiene	NSS	04	29

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
-	**-**	**-**	**-**

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
Celebration of Women's Day	Women's Cell, NKC	Lecture Program on Gender Sensitization	04	100
Celebration of World Environment Day	Green Society, NKC	Poster Making Competition	04	50
Celebration of Aids Day	NSS	Awareness on Health and Hygiene	O4	29
Celebration of World Smoke Day	Samanyay Club	Awareness Camp on Blood Pressure and Stroke	03	56
Celebration of "International Day for the Elimination of Violence Against Women"	Womens' Cell, NKC	Awareness Program on violence against women	03	150

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Departmental Faculty Exchange	23	Self	8 hours

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	Participant

–	–	–	–	–

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Himalaya Motor Driving Training Centre	02/02/2015	Learning Motor Driving Skill	17
Computer World	23/01/2015	Development of ICT Skill	10
Biju Ray	25/01/2015	Mushroom Cultivation	14
Madhu Sarania	25/01/2015	Vermicompost	12
Sonali Self Help Group	21/01/2015	Weaving	30

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
–	–

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	33 bighas (11.12 acre)	–
Class rooms	15	–
Laboratories	01	–
Seminar Halls	01	–
Classrooms with LCD facilities	01	–
Classrooms with Wi-Fi/ LAN	–	–
Seminar halls with ICT facilities	01	–
Video Centre	–	–
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	–	–
Value of the equipment purchased during the year (Rs. in Lakhs)	–	–
Others	–	–

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
–	–	–	–

4.2.1 Library Services:

	Existing	Newly added	Total

	No.	Value	No.	Value	No.	Value
Text Books	8141	1239521	223	60142	8364	1299663
Reference Books	1909	570586	91	36400	2000	606986
e-Books	–	–	–	–	–	–
Journals	2	1320	–	–	–	1320
e-Journals	–	–	–	–	–	–
Digital Database	–	–	–	–	–	–
CD & Video	–	–	–	–	–	–
Library automation	–	–	–	–	–	–
Weeding (Hard & Soft)	–	–	–	–	–	–
Others (specify)					Others (specify)	
Daily News	05				Daily News	
Weekly	03	10912			Weekly	10912
Fortnightly	01				Fortnightly	

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	10	01	01	–	01	01	10 (Laptop)	2mbps	–
Added	–	–	–	–	–	–	–	–	–
Total	10	01	01	–	01	01	10 (Laptop)		–

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

...2 mbps... MBPS /GBPS: 10mbps: 1gb (GB)-2mbps

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
–	–

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
–	–	–	–

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link):

The college has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports utilities, computers, classrooms etc, in the utmost possible way. Almost all of the students of the college belong to the rural background as well as TSP area and most of them come from socio- economically weaker families and they can have the maximum benefits out of these facilities.

Maintenance of the Laboratory: There is only one laboratory in the college in the department of Education, which is used as part of the undergraduate programme. The laboratory equipment's and other necessary goods are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. The record of maintenance of the laboratory equipment's of the Department of Education is maintained by the HOD of the concerned department.

Maintenance of Library: The College has one central library, which is run under the supervision of the librarian with two support staff. In order to maintain the library infrastructure and facilities, the Library Committee and the administration is responsible to purchase and procure books, other materials etc., as per the recommendations received from the departments of the college. The text books, reference books, journals etc are arranged in the selves as per Dewey Decimal Classification Scheme. To assist the user in locating the book, self- guides are provided in the library. Apart from the Central Library, all the Departments have their own Departmental libraries and the Departments have their own mechanisms as regards maintenance and utilization of their libraries.

Sports Facilities: The College has a large playground and the college provides several indoor and outdoor sports facilities to all the students. The Games and Sports secretary of the Students' Union Body of the college and his/ her professor-in-Charge take the responsibilities of maintaining the sports facilities. There is a gymnasium centre in the college which provides various facilities for physical exercises. There is also a Yoga centre in the college.

Computers and IT Facilities: IT facilities are maintained by computer

skilled personnel of the college and they also take the responsibilities for the maintenance of computers and smooth functioning of the network facilities in the college. They also look into the college website, up-gradation, biometric services, procurement of every item related to computers.

Facilities of Classroom: The maintenance of classrooms is a regular exercise of the college and the cleanliness of classrooms as well as the whole campus is ensured by the Grade-IV workers, sweepers and the NSS Volunteers of the college. All the classrooms are properly maintained by the Grade-IV staffs of the college.

The college maintains a good environment for the benefit and welfare of the students. There are various sub-committees in the college and these committees have a good co-ordination in looking after how the physical, academic and support facilities are maintained and utilized in the best possible ways, and in such matters, students are also engaged in it.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	–	–	–
Financial support from other sources			
a) National	Post Matric Scholarship	63	2,69,686
b) International	–	–	–

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	Whole Year	150	Faculty of NKC

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2015	Career Counselling	–	40	–	–

	Program				

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
–	–	–

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
–	–	–	–	–	–

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2015-16	02	B.A., North Kamrup College	Assamese	Bodoland University, IDOL, NKC	M.A.

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	–	–
SET	–	–
SLET	–	–
GATE	–	–
GMAT	–	–
CAT	–	–
GRE	–	–
TOFEL	–	–
Civil Services	–	–
State Government Services	01	–
Any Other	01	

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Freshers' Day	Institutional	220

	Institutional	
Saraswati Puja		250
Teachers' Day	Institutional	120
College Week	Institutional	300

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
-	-	-	-	-	-	-

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of North Kamrup College/ this college have actively participated in various non academic and co-curricular activities. The college organizes annual students' union election and the elected members constitute various bodies which help in the better regulation of the students and their activities. Every year students' union body organizes freshmen social for the newly enrolled students of the college. Along with that they are also responsible for conducting various competitions during annual youth festival which immensely help in the holistic development of the students. Various competitions from literary and cultural spheres along with games and sports are held throughout the week which acts as a platform for the students to showcase their interests and potential in these respective fields.

Students are also seen contributing in creation of wall magazines of their respective departments which enhances their creative faculty.

Majority of the students from the college have joined the NSS cell. Students thereby are seen to be involved in various cleanliness drives and activities undertaken by the NSS cell to uplift the nearby communities and villages. This participation undoubtedly enhances their moral and social responsibility towards the society and country in general.

Students are also seen to be engaged with the green society of the college. Initiatives taken by the Green society to conserve and preserve the eco-system within the campus and in the greater Baghmara area are also lead by the students. This involvement helps in building environmental consciousness amongst the students.

The cultural society of our college also involves students and their participations in various cultural events across the year not only help in their psychological and social growth, but also develop leadership qualities within them. This had helped in creating a brotherhood amidst the students of our campus thereby making the college a ragging free

campus.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): No

5.3.2 No. of ~~registered~~ enrolled Alumni: **250**

5.3.3 Alumni contribution during the year (in Rupees): **10,000/-**

5.3.4 Meetings/activities organized by Alumni Association :

North Kamrup college alumni association has vast contribution in many fields from its inceptions. In the year 2015-16 too, the association contributed in many aspects for the all-round development of the college. The association participated actively in various activities of the college. Sanitation program, plantation drives in and outside the campus as part of environmental consciousness rising etc. are done by the association.

The association has played a remarkable role in the enrolment aspect of the college. The association put greater effort to increase the enrolment in the college. The association has taken steps like meeting the students, parents of students and others to motivate and encourage them to enrol themselves in this college.

The alumni association has donated a book self to the college library in the year 2015-16.

Apart from all these, the members of the association are found to be actively involved in almost all the activities of the college. Association always extends its possible support and cooperation to the college whenever needed. The college keeps a regular contact with association. When required, the college takes the opinion of the association to solve various problems.

The association always offer its active participation in activities organized by the college which reflects the accountability of the association to the college.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College has various committees for smooth running of its various activities. Under the supervision of the Principal the college has NSS Cell comprising of the teaching and non-teaching staffs and student representatives from the NKC students' Union.

2. The college also has Library Advisory Committee. Under the headship of the Principal the Committee has members from teaching, non-teaching and student community.

6.1.2 Does the institution have a Management Information System (MIS)?
 Yes/No/Partial: Partial

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

❖ Curriculum Development	The college follows the curriculum developed by the affiliating university i.e., Gauhati University. The college also provides Post Graduate courses (in distance mode) through its Study Centre of IDOL under Gauhati University and thereby follows the curriculum prepared by IDOL.
❖ Teaching and Learning	The teachers arrange their class routine in such a way that at least one faculty member may be available in the department during the college working hours as far as possible. The course content and lesson- plan allotted to individual faculty is intimated to the learners at the beginning of the classes. The college conduct remedial classes under the UGC remedial course scheme.
❖ Examination and Evaluation	The college internal examination committee conducts internal examination centrally as per the university guideline. Moreover, internal evaluation of the students is also based on unit test, home assignment, projects preparation and seminars conducted departmentally.
❖ Research and Development	Teachers are encouraged to join Faculty Development Program (FDP),

	Minor and Major research projects under various funding agencies. Faculty members of the college are also encouraged to join various National and International seminars and conferences in a regular basis. Moreover, the college has a Research and Publication Cell that is engaged in research related activities. Research journal (ISSN) and News Bulletin (Mirror) are annually published by the Cell.
❖ Library, ICT and Physical Infrastructure / Instrumentation	Planning for establishment of digital library in near future.
❖ Human Resource Management	The college is run as per the act 'Provincialisation of Aided College, 2005, Govt. Of Assam. The Act bestows sufficient power on the Governing Body constituted as per govt. norms for the effective and smooth running of the college. As per the Act, the principal is the member secretary of the College Governing Body who is to take all the administrative, academic and financial liabilities of the institute.
❖ Industry Interaction / Collaboration	The college has been continuing vocational course on Computer and motor driving training in collaboration with the Computer World and Himalaya Motor Driving Centre respectively.
❖ Admission of Students	A candidate seeking admission to the college in HS/Degree classes must apply in the prescribed form. The date of admission is notified in the college notice board and prospectus. Admission is given on merit basis. The reservation rules of state government are strictly followed in the admission procedure.

6.2.2 : Implementation of e-governance in areas of operations:	
❖ Planning and Development	An academic calendar is prepared at the beginning of the new academic session for planning the new academic year and it is uploaded in the College website. Meeting intimations and other information are circulated through e-mail in addition to the hard copy.
❖ Administration	In case of administration the College has partial implementation of e-governance. All the important notices especially regarding admissions are uploaded in the College website from time to time. Attendance of staff is obtained by both manual and biometric mode.
❖ Finance and Accounts	All the essential financial aspects of the College are managed by FinAssam and the Public Financial Management System (PFMS).
❖ Student Admission and Support	All the important departmental informations are transmitted through e-mails and e-text to the students.
❖ Examination	The affiliating University has made all examination process online under Integrated University Management Software (IUMS).

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year:

North Kamrup College has a practice of providing financial aid to one of its professors to attend one seminar/conference every year within Assam.

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NIL				

6.3.2 Number of professional development / administrative training programmes organized by the College

for teaching and non teaching staff during the year: **Opted out**					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
-	-	-

6.3.4 Faculty and Staff recruitment (no. For permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
0	0	0	0

6.3.5 Welfare schemes for

Teaching	i) Group Insurance, GPF, Pension benefit etc. ii) Benefits like special leave, higher studies leave, maternity leave, and child care Leave. iii) Employees' Mutual Aid Fund.
Non teaching	**Same as above**
Students	i) Poor students aid fund. ii) Scholarship scheme for meritorious students. iv) SC/ST/OBC/Minority scholarship. 1. Apart from receiving Govt. Scholarships 25 students of the college have received LIC, JINDAL Group scholarships. 2. A monetary fund has been provided by Dilip Kumar Lahkar (Rtd. Associate Prof.) through the Teachers' Unit (NKCTU) for giving a helping hand as

| | such to encourage in getting admission into the TDC 1st Semester class with major (Honours) in any subject (English, Assamese, Economics, Pol. Sc., History, Education, Philosophy, Bodo) for students securing 75% marks in the last Higher Secondary Examination, in spite of being economically poor.

2. 'Prof. G. B. Madhukalya' award for English Studies offered by Bhabesh Chandra Goswami (Rtd. Associate Prof.) is awarded to students those who secure 80% and above marks in the last Higher Secondary Final Examination – Rs. 2000/- and those who secure 75% to 80 % Rs. 1500/-. An additional amount of Rs. 500/- is provided to BPL segment.

3. Along with that the college library has the facility of Book Bank to encourage the meritorious and poor students in their studies. Preference is given to those students belonging to ST, SC, OBC and physically challenged category.

Privileges Under Book Bank:

No need to pay library caution money.

Books are issued for one Semester / Year with the mandatory provision of renewal at the interval of three months.

Maximum 04 (four) books are issued at a time

4. **Reprographic Facility:** The college provides reprographic facilities to its students in a concession rate. |
|---|---|

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
(with in 100 words each) **nil**

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during

the year(not covered in Criterion III)		
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
-	-	-

6.4.2 Total corpus fund generated   : 0

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	–	–	–	-

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

1. They participate actively in various activities of the college.
2. The college frames its activities based on their feedback.
3. Support received from them during the Peer Team's visits in the previous years.

6.5.3 Development programmes for support staff (at least three)

1. To provide infrastructural facilities like garage, canteen room for teachers and support etc.

2. The college has sent support staff to participate in training programmes conducted by various govt. Agencies

3. There is a provision of reservation for the works of staff members.

4. Joint meeting of teachers and students on recent trends and best practices.

6.5.4 Post Accreditation initiative(s) (mention at least three)

1. As per suggestion the college tries to create research ambience among the teachers. As a result one of the teachers of the college received minor research project from NARO, UGC.

2. Application of ICT in academic and administration.

3. As per suggestion along with the regular classes tutorial classes, special classes etc has been introduced in order to strengthen the teaching-learning method more interactive

6.5.5

a. Submission of Data for AISHE portal   : (Yes /No)   Yes

b. Participation in NIRF   : (Yes /No)   No

c. ISO Certification   : (Yes /No)   No

d. NBA or any other quality audit   : (Yes /No)   No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by	Date of conducting	Duration (from-----to--	Number of

	IQAC	activity	----)	participants
2015 -16	Resolved to clean the college pond by the NSS wing of NKC	16/08/2015	02/09/2015	14
	Resolved to celebrate college foundation day	16/08/2015	17/08/2015	69

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male
International Day for the Elimination of Violence against Women	25 November, 2015	83	67
International Women's Day	8 March, 2016	57	43

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

    The institution uses LED Bulbs for energy conservation measures.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/ Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0
Any other similar facility	N/A	0

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2015	1	1	01/08/2015-07/08/2015	World Breast-feeding Day	Women, Work and Breast-feeding	36
2016	1	1	01/05/2016	May Day	Child Labour	112

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Code of Conduct for Teachers/ Administrative Staff	15/12/2016	The college follows the code of conduct set by the Govt. of Assam, UGC and Central Government.
Prospectus	2016	A detailed Code of Conduct for students get published every year through the annual college prospectus. After the Orientation Programme all the freshers are acquainted to the same.
Constitution of Students' Union	2016	The Students' Union of our college follows a constitution drafted by the administrative heads of the institution. It consists of various articles that provides guidance about the formation, duties and responsibilities, Election procedure, Oath and affirmation, Meeting & Quorum, Funds etc. It further states a detailed code of conduct for Candidates and Election Administrators along with a Grievance Redressal Mechanism.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to-------)	Number of participants
National Constitution Day	26/11/2015	52
World Environment Day	05/06/2015	43

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. To create a healthy ecosystem within the college campus, the college maintains a good proportion of green plantation and has turned it to a Green Campus.

2. An active Green Society functions in the college in collaboration with the students.
3. Separate dustbins for dry and wet garbage have been installed in the campus.
4. Environment awareness drive through celebration of World Environment Day, World Water Day and Swachh Bharat Abhiyan were organised where NSS volunteers took active participation
5. The college provides grazing ground for the domestic livestock of the villagers

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

Title Of the practice: To create a Drug Free Campus
Objective: The objective of the practice is to prevent students from being under the influence of illegal drugs and to eliminate all illegal drug activity within the institutional campus.
Context: Following the section 71 of Narcotic Drugs and Psychotropic substances (NDPS) Act in the year 1985, the institution has decided to keep the campus drug and alcohol free.
Practice: The college share a commitment to provide an educational environment in which excellent teaching and learning can flourish.
We recognize the need to educate members of our community concerning the dangers of abusing alcohol, tobacco, and other drugs. As well, the Drug-Free Schools and Communities Act requires that as a condition of receiving funds or any other form of financial assistance under any federal program, a college or university must certify that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees. To achieve these goals, this website provides information on the hazards of using drugs and alcohol (including potential legal sanctions), support services, and policies and procedures for preserving a drug-free workplace and study environment.

There are many people whose job and academic performance and productivity are adversely affected by their dependence on drugs and alcohol. To address this issue, the college strives to:

- Educate students and employees about alcohol and drug abuse in an effort to encourage responsible decisions around their use;
- Intervene on behalf of students and employees who have experienced negative consequences around alcohol and drugs so as to reduce the harm and manage the risks associated with their use;
- Support students and employees who are in recovery from substance abuse and addiction;
- Promote constructive lifestyles and norms that discourage alcohol and

drug abuse; and
- Develop social and physical environments that facilitate alcohol and drug abuse-free lifestyles.

The college's commitment to providing high quality and effective service to our students, employees and the public includes operating a drug and alcohol abuse prevention program accessible to all members of the college community. The College is committed to the dissemination of drug and alcohol awareness information to all students and employees.

Problems Encountered: None

Title of the Practice: To create a Ragging-free campus

Objective of the practice: the objective of the practice is to prevent the evil practice of ragging that might have psychological and physical effect on the student.

Context: Following the UGC regulations of curbing the menace of ragging in higher educational institution, 2009 (Under Section 26(1) (g) of the University Grants Commission act, 1956) reference no.F.1-16-2007 (CPP-II) dated.17 June, 2009, the college has decided to maintain a ragging-free campus. This is also with accordance to the Supreme Court of India, Civil Appellate jurisdiction, Civil Appeal No.887 of 2009.

The Practice:

Ragging is defined by the Supreme Court of India as:

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student.

Likewise, The Assam Prohibition of Ragging Act, 1999, enacted by the Assam Legislative Assembly defines Ragging as:

Either display or noisy or disorderly conduct or doing of any act which causes or is likely to cause social, physical or psychological harm

Raise apprehension or fear or shame or embarrassment to any student in any educational institution and includes teasing, abusing of, playing practical jokes on or causing hurt to, such students

Asking the student to do any act or perform something which such student will not, in the ordinary course, willingly do.

Prohibition of Ragging

Ragging within the University Campus including its Schools / Departments, Offices common areas, open spaces and hostels is strictly prohibited.

Ragging in any form is prohibited inside or outside the campus

Punishment for Ragging

- Those found guilty for ragging (both involved directly or aiding ragging) will be liable for one or more of the following punishments depending upon the gravity of the offence.

- Cancellation of admission
- Suspension from attending classes

- Withholding / withdrawing scholarship / fellowship and other benefits
- Debarring from appearing in any test/ examination / withholding results
- Debarring from representing the institution in any regional / national / international events / tournament / festival.

Measures for Eradicating Ragging

- Admission Prospectus and admission letters will have full text of anti-ragging regulations
- At the time of registration of a student in the University, an Affidavit on Rs.10 stamp paper, duly notarized, signed by the student and countersigned signed by the parent shall be mandatory. Format of the affidavit to be submitted is given on University website.
- A student will not be registered until the affidavits as required are submitted
- Create awareness through wide spread publicity – posters, leaflets etc. among the students, parents and guardians before the start of the Academic Session. The posters and banners etc. will be displayed at least 10 days before the start of a semester in all prominent places including Hostels, Cafeterias and common areas.

General Provisions
Anti-Ragging Committee (ARC)

The college has constituted an Anti-Ragging Committee (ARC) headed by the Principal. It will comprise of selected Faculty members, Parents, Students (including freshers), Hostel Boarders and nominated non-teaching staff, the police, district administration, NGOs and Media.

The Committee will be responsible for ensuring preventive & corrective action in matters related to ragging / anti-ragging and will monitor and ensure that these regulations are complied with Anti-Ragging Monitoring Cell (AMC)

The Anti-Ragging Monitoring Cell will be established at the college level and will be fully responsible for ensuring that all Anti-Ragging rules, regulations and Measures are strictly followed. The cell will also ensure that appropriate action is recommended in all cases of ragging.

Problems Encountered: None

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

Our college is situated in a Tribal Sub- Plan Area. In accordance to the objectives of TSP stated by Government of India, the college aims at providing quality education to the students of the region to overcome poverty and unemployment thereby giving them means for a quality life in future. Being a college situated in a TSP area of Assam, the college is fortunate enough to provide education to a considerable number of Bodo students from the nearby villages. An approximate ratio of 70:30

(Assamese: Bodo) students creates a communally harmonious atmosphere inside the college campus. To encourage and educate the students of Bodo community, the college has a distinct Bodo department providing Major, General, Elective as well as Modern Indian Language courses for the enrolled undergraduate Bodo students. To respect their communal sentiments, Bodo students are allowed to wear their traditional dress as their college uniform. Another distinctive feature of the college is the substantially higher enrolment of girl students. This is definitely an act to honour the legacy gifted by Chandraprava Saikiani; the famous Assamese freedom fighter, activist and social reformer from the home-district of the college Barpeta. The green campus and the sustainable ecosystem within the college can also be regarded as a unique feature of the college.

8. **Future Plans of action for next academic year (500 words)**

1. A proposal is to be submitted to the college authority for providing modern teaching- learning aids in the classroom.2. Keeping in mind the physical and psychological wellbeing of the students, the college is to purchase some gym articles for regular exercise of the students.3. To give a helping hand to the socio-economically deprived household and to make the students self-sustained the College is suggested to introduce some skill development programmmes in the College. For the same, various some skill development programmes like weaving, cutting-knitting, motor-driving centre, free computer training for selected students etc. can be added to the curriculum. 4. To help and inspire the students for a better livelihood, some agricultural activities are to be introduced wherein the students can participate in a vigorous way. Some agricultural activities like, mushroom cultivation, vermicompost etc. can help in skill enhancement as well as can act as an aid for future vocation.

Name : Pankaj Kr. Das   *Name : Dr. Surajit Barman*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____